

Executive Committee Meeting Minutes

Wednesday, March 20, 2019

**12:30pm – 1:30pm
American Red Cross
3950 Calle Fortunada
San Diego, CA 92123**

Members Present

Chair Joe Craver
1st Vice Chair Brandon Hilpert
2nd Vice Chair Taura Gentry
Doug Case
Mary O'Tousa
Maria Nieto-Senour

Members Absent

None

Staff Present:

Sharmaine Moseley, Executive Director, CRB
Wes Morris, Captain, San Diego Police Department
Paul Phillips, Lieutenant, San Diego Police Department

- I. CALL TO ORDER/WELCOME: 12:33 p.m.
- II. PURPOSE OF THE COMMUNITY REVIEW BOARD ON POLICE PRACTICES: Chair Joe Craver skipped over explaining the purpose of the Community Review Board on Police Practices because no one from the public was present.
- III. PURPOSE OF THE EXECUTIVE COMMITTEE: Chair Joe Craver skipped over explaining the purpose of the Executive Committee because no one from the public was present.
- IV. APPROVAL OF EXECUTIVE COMMITTEE MEETING MINUTES FROM FEBRUARY 20, 2019: 1ST Vice Chair Taura Gentry moved for the Committee to approve the meeting minutes. Mary O'Tousa seconded the motion.

The motion passed with a vote of 6-0-0. Chair Joe Craver-yes; 1st Vice Chair Brandon Hilpert; 2nd Vice Chair Taura Gentry-yes; Doug Case-yes; Mary O'Tousa-yes; Maria Nieto-Senour-yes

V. SAN DIEGO POLICE DEPARTMENT REPORT

- Case load for CRB (Category I, Discipline Reports, Officer-Involved Shooting Cases, In-Custody Death Cases) – Lt. Paul Phillips reported that the information he received would be more valuable to share in later meetings.
- Shared Database Update – Lt. Paul Phillips reported that Executive Director Sharmaine Moseley can start accessing the Database. Internal Affairs will begin working on merging the complaints being received from SDPD and CRB into one database. The Executive Director will be able to see how complaints are categorized through SharePoint.
- IA Logistics – No Report Given

VI. Agenda Plan for March 26, 2019 Open Session Meeting (Chair Joe Craver)

- A. Approval of February Meeting Minutes & Minutes from Working Retreat
- B. Educational Topic – “Police Perjury Presentation” by Chuck Sevilla
–Chuck Sevilla will be given 25 mins to present and answer questions.
- C. Director Dr. Joel Day – Update on the Office of Boards and Commissions
–Joel Day will be given 5-10 minutes to report and answer questions.
- D. New Business – There will be a motion for the Board to recommend that the Mayor create an Open Data Portal to enhance CRB transparency.
- E. New Business – There will be a motion for the Board to approve FY2019-2020 Work Plan
- F. New Business – Concerned Citizen Correspondence Regarding CRB Member & CRB Member Response to Concerned Citizen
- G. Committee Reports (2 mins each)

–Continuing Education Committee: 2nd Vice Chair Gentry will discuss upcoming events at the next Open meeting session.

-Outreach Committee: Committee Chair O'Tousa will be giving a status update on the committee meetings they have been attending and share with the public about upcoming events.

-Rules Committee: Committee Board Case will report from the Committee. The Board will be voting on the operational procedure on the Audit of Category II cases.

-Policy Committee: 1st Vice Chair Hilpert will be summarizing his four items during the Open Session Meeting.

-Recruitment & Retention: Committee Chair Nieto-Senour will be working on scheduling a new meeting date for the Committee. She is also reviewing interview questions for the CRB interview panel.

- Red Binder: Committee Chair Case will give an update report on how far along they are into developing the new Red Binder.

VII. EXECUTIVE COMMITTEE UPDATE/DISCUSSION ITEMS

A. Proposed Training of CRB on Case Review and Presentation Procedures:

Committee Chair Case reported that they trained the team leaders on how to audit Category II cases. They will be ready to present the reports at the Closed Session Meeting. He will present the procedure of auditing Category II cases at the Open Session Meeting. The Board will begin to audit Category II cases in April. This will give team leaders time to train the members how to audit the cases.

B. Status of CRB Collaboration with CAB:

2ND Vice Chair Gentry reported that she will be going to CAB's meeting Monday night, and will have an update to report at the CRB's Open Meeting Session.

C. Board Member Vacancies: There is one vacancy on the Board.

D. Update on Case Review (Number of Cases, Teams, Timeline):

Executive Director Sharmaine stated she will report the stats at the Open Session Meeting.

E. Planning for 30th Anniversary Reception:

The tentative date the Board is pushing for is July.

F. Executive Committee Meeting Schedule:

- The next meeting will take place at the American Red Cross on May 15, 2019.

VIII. ADJOURNED: 1:22pm